



आत्मा राम सनातन धर्म महाविद्यालय ATMA RAM SANATAN DHARMA COLLEGE



ACCREDITED GRADE 'A' BY NAAC

All India 14th Rank By NIRF (MHRD)

(दिल्ली विश्वविद्यालय) (University Of Delhi)

धौलाकुआं, नई दिल्ली-110021 DHAULA KUAN, NEW DELHI - 110021

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संदर्भ सं / Ref. No. 294

दिनांक / Date 29.4.2019

Sub: Quotation for printing of College Prospectus bilingually (2019-20).

Dear Sir,

Sealed quotations are invited for the printing of College Prospectus bilingually. A brief description of the item is given in the list enclosed. You are requested to quote your rate per piece and per page, as per the descriptions of the item shown in the list.

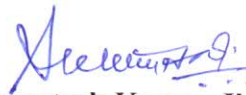
You are required to enclose the sample of the paper to be used and specify its quality e.g. its weight and name of mill, etc. Quotation can be rejected in case the sample of paper along with description is not enclosed.

The College reserves the right to accept or reject any or all of the quotations received without assigning any reason for the same.

Your quotation on your firm's letter head, giving mode of delivery, taxes, etc if any, along with samples of paper should reach the college office immediately, but in no case later than **10.05.2019 (3:00 PM)**. Sample of College Prospectus to be printed can be inspected in the college office with Mr. Rajesh Makkar Offg. S.O (Admn.) on any working day between **10:00 AM to 4:00 PM**. Quotations received without sample paper or after due date will be rejected. **Envelope should be marked "Quotation for college prospectus bilingually"- 2019-20.**

Thanking you,


Yours sincerely,


(Dr. Gyantosh Kumar Jha)
Principal

Quotation for printing of College Prospectus (2019-20).

Sl. No.	Description of item	Rate (Rs.)
1	<p>A Prospectus</p> <p>a) College Prospectus of size 8.5" x 11" (approx) of 96 (92 + 4) pages with cover design</p> <p>b) Cover (with lamination) 4 pages of 4 colour printing on 220 gsm art card</p> <p>c) Inside Pages Text pages of 04 colour printing on 130 gsm imported art paper</p> <p>d) Admission Form Including one admission form on ledger paper 110 gsm of 13" x 8.5"</p> <p>e) Copies - Total 3000 copies</p> <p>f) Designing</p> <p>B Extra Pages (if any)</p> <p>i) Cost of extra 4 pages in 4 colour printing</p>	

Note : Soft copy of the Prospectus to be submitted at the time of delivery of the hard copy.


Principal
A.R.S.D. College
(University of Delhi)
Dhaura Kuan,
New Delhi-110021