

ATMA RAM SANATAN DHARMA COLLEGE

(UNIVERSITY OF DELHI)
DHAULA KUAN, NEW DELHI - 110021

Dated

Application for Refund of Security / Caution Money

Name (in BLOCK Letters)
Father's Name Class Roll No.
Year of Admission Class in which originally admitted
Reasons for refund
Postal Address In BLOCK Letters

Full Signature of the Student

The Student, before submitting the Application, must clear all dues of fees, return Library book, etc. He / She has to get the Clearance from the concerned Departments mentioned below :-



Identity card should be returned along with the application

	<u>Dues if any</u>	<u>Signatures</u>
Remarks of the Librarian.....		
Remarks of the N.C.C. / N.S.S. Incharge.....		
Remarks of the Physics Department.....		
Remarks of the Chemistry Department.....		
Remarks of the Computer Science Department/Lab.		
Remarks of the Sports Incharge.....		
Remarks of the Cashier.....		
Certified that Mr. / Miss.....		
Son / Daughter of Shri.....		
Withdraw / Migrate his / her name from the rolls of the college with effect from.....		
Necessary refund of security may be made.		

.....
Dealing Assistant

.....
S.O. (Admn.)

Certified the a sum of Rs.(Rupees.....
..... Only) entered in the security Register at Page No.....
Is refundable to the student.

Cashier

Passed for Rs. (Rupees..... Only

S.O. (Accounts)

A.O.

Bursar

Principal

Paid vide Cheque No. Dated..... for Rs.

P.T.O.

Details required for direct transfer of security refund amount into bank account of student :-

(Please Mention the following details of your own saving bank account)

- 1) Name of the Bank :
- 2) Address of the Bank :
.....
- 3) Account No. :
- 4) IFS Code :
- 5) MICR Code :
- 6) Type of account :
- 7) Student's Contact Number :

Encl. :- Applicant is requested to please enclose a cancelled cheque or photocopy of front page of Pass Book of your own saving bank account.