

Atma Ram Sanatan Dharma College, New Delhi - 110021

PROFORMA FOR GUEST LECTURER

1. Name of Assistant Professor (Guest)
2. Department by which appointed
3. Address
4. Academic year 5. PAN (Attach photocopy of PAN Card)
6. Classes taken (details as given below)
7. Parent Institute Name and Address

Date	No. of Period	Time	Paper	Class Taught

Total No. of Periods taken

Rate per Period

Total Amount Claimed

Pre-receipted

Affix a revenue
stamp and sign
across

Name & Signature of (Guest Faculty)

Verified by the Coordinator of the Department

Counter signature of The Head of the Institute

Note:- Please fill the details of Bank Account on the back page and attach a cancelled cheque

Atma Ram Sanatan Dharma College, New Delhi - 110021

Name of Bank	-	
Address	-	
Type of Account	-	Saving / Current
Full Bank account No.	-	
Name as mentioned In Bank Account		
IFSC Code	-	

Note:- Kindly Fill all the details in CAPITAL LETTERS

Kindly also attach a photocopy of cancelled cheque to confirm the above said details.