



आत्मा राम सनातन धर्म महाविद्यालय ATMA RAM SANATAN DHARMA COLLEGE



ACCREDITED GRADE 'A' BY NAAC

All India 14th Rank By NIRF (MHRD)

(दिल्ली विश्वविद्यालय) (University Of Delhi)

धौलाकुआँ, नई दिल्ली-110021 DHAULA KUAN, NEW DELHI - 110021

फोन / Phone : (+91) (11) 24113436, 24117508 फैक्स / Fax : (+91) (11) 24111390

web : www.arsdcollege.ac.in

संदर्भ सं / Ref. No.

दिनांक / Date

MINUTES OF THE IQAC MEETING HELD ON 3rd JULY, 2018

A meeting of the IQAC was held on 3rd July 2018. The following members were present:

1. Dr. Gyantosh Kumar Jha (Chairperson)
2. Mr. Parag Bhushan (External Member)
3. Dr. Asha Pandey
4. Dr. Jaya Tomar
5. Dr. Anamika Prasad
6. Dr. Vinita Tuli
7. Dr. Priyanka Kulhari
8. Ms. Maitrayee Roychoudhury
9. Mr. V. K. Mishra
10. Dr. V. K. Arora (Coordinator)

The minutes of the meeting held on 21st April, 2018 were read and approved.

A. Action taken Report

1. The Chairman was happy to report that the new College website is nearly operational and would be ready in time for the new academic session 2018-19.
2. Departmental brochures would also be ready for distribution among stakeholders and the general public by the beginning of the new session.
3. The Committee was informed that all departments had submitted a list of three Discipline Specific Electives that would be on offer for third year Hons. students.
4. All departments had also submitted new timetables in fulfillment of the 20th May, 2018 deadline.
5. In order to offer students more nutritious food choices, the Mother Dairy Kiosk was made operational.

Maitrayee Roychoudhury
Anamika Prasad
Jaya Tomar

V. Tuli
Priyanka Kulhari
V. K. Arora

Accountant
03/7/18



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B. Minutes

1. The Committee congratulated the Chairman on the stellar all-India ranking awarded to the College by *India Today* across all streams (AIR 11th in Commerce, 12th in Science, and 15th in the Humanities). It was felt that the institution's emphasis on Excellence, Equity, and Inclusivity had been validated and recognized by national ranking framework as well. However, the desire to propel the institution into the top-ten bracket was also expressed.
2. The Committee discussed the AQAR draft document thoroughly in preparation for AQAR submission.
3. The Committee discussed preparations for the celebration of College's Diamond Jubilee in August 2018.
4. IQAC members discussed concrete steps to implement this year's Quality Action Plan. It was decided that measures would be implemented under the following heads:

i. Infrastructure

- The College Auditorium to be completed.
- Laboratory apparatus requirements to be evaluated and addressed.

ii. Teaching-Learning

- More FDPs and national/international conferences and workshops to be organized.
- Workshop on Research Methodology to be organized for students in the new session.
- Writing Workshop to be organized for the faculty in the new session.

iii. Research and Innovation

- An in-house Research Fund to be created.
- Application for Atal Incubation Centre to be submitted when the Niti Aayog portal becomes active.
- Encourage faculty members to publish their research in reputed journals and also apply for research funding.
- Encourage more students to get involved in research in order to promote the undergraduate research culture in College.

Mantrajee Raghavendran
अिअरुअम

V. Tuli
Anand Prasad

Jayaram Poyanbel

Shubh
S. S. S.

03/11/18



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- iv. **Stakeholders' Engagement**
 - Greater alumni involvement in terms of contribution to infrastructure development, institution of prizes and free studentships, as well as career counseling.
 - Stakeholder meets to be held every year in order to maintain an open flow of communication to derive valuable feedback.
- v. **Administrative Reforms**
 - In conjunction with DBT Star College Scheme, offer training opportunities to administrative staff.
 - Gradually move towards creating a paperless office.
- vi. **Industry-Institution linkages and collaborations**
 - Explore strategic partnerships with research institutions, higher learning institutes, and the Industry.
 - Explore links with companies such as KPMG to offer Six Sigma Green Belt Certification to students.
 - To offer students an opportunity to intern with and work for prestigious companies such as Moody's.
 - Explore faculty consultancy opportunities.
- vii. **Digitization**
 - Digitization of student records, administrative files, and Library books and journals.
- viii. **Short-term Courses**
 - Introduce more short-term courses in collaboration with other institutions.
 - Offer language certificate courses.
- ix. **ISR**
 - Explore collaborations with more NGOs and public sector enterprises.
 - Explore tie ups with the CSR branch of corporates.
 - Conduct more and more gender sensitization programmes in the College and off-campus as well.
- x. **Environmental Measures**
 - Carry out a Green Audit of the campus.
 - Install Solar cells on campus rooftops.

Maitrayee Roychoudhury
आचार्य

V. Tule
V. Tule

Jayesh R. Prasad
Jayesh R. Prasad

Subh
Subh

Ujwal
Ujwal

Anonika Prasad
Anonika Prasad

03/7/18
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5. The Committee reiterated its commitment to quality education and the need to meet more frequently to ensure the same.

The meeting concluded with a vote of thanks to the Chair.

V. Tuli

Priyanka
Sange Tomer
S. S. S.

Maitrayee Roychoudhury
आशायास्य

Anant Prasad
S. S. S.

S. S. S.
03/7/18