

ACCREDITED GRADE 'A' BY NAAC All India 7th Rank By NIRF (MHRD) (दिल्ली विश्वविद्यालय) (University of Delhi)

धोला कुआँ, नई दिल्ली-110021

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दिनांक / Date

MINUTES OF THE IQAC MEETING HELD ON 8 AUGUST, 2024

A meeting of the IQAC was held on 8 August 2024. The following members were present:

- 1. Prof. Gyantosh Kumar Jha (Chairperson)
- 2. Prof. Anamika Prasad
- 3. Ms. Richa Suri
- 4. Dr. Manika Jain
- 5. Dr. Vikas Kumar
- 6. Dr. Priyanka Kulhari
- 7. Dr. Vijjika Pandey Singh
- 8. Dr. Ashutosh Vishwa Bandhu
- 9. Mr. Manvendra Yadav (Special Invitee)
- 10. Ms. Manisha Bagri (Special Invitee)
- 11. Mr. Ravinder Pant (Special Invitee)
- 12. Dr. Sivachander G. (Special Invitee)
- 13. Mr. Barun Kumar Jha (Special Invitee)
- 14. Mr. Vikram Chand (Special Invitee)
- 15. Dr. Abid Hussain (Special Invitee)
- 16. Dr. Amit Vishwakarma (Special Invitee)
- 17. Mr. Vinit Kumar Mishra (Administrative Officer)
- 18. Prof. Vinita Tuli (Coordinator)

The minutes of the meeting held on 8 April, 2024 were read and approved.

The Minutes of the meeting:

The members discussed concrete steps to implement this year's Institutional Development Plan. It was decided that measures would be implemented under the following heads:

Infrastructure

- Repair and renovation of floors in laboratories, stairs, classrooms and other departments
- Laboratory apparatus requirements to be evaluated and addressed

CSR proposals to be written to corporate houses for Girl's hostel

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Installation of smart screens in some classrooms for effective teaching-learning process

Teaching-Learning

- More FDPs, conferences and workshops to be organized
- Workshop to familiarize students and staff with e-resources to be conducted
- SOPs to be set for internship opportunities in NEP 2020
- Strategy to be made for Continuous Assessment in NEP 2020
- Quality check on the overall teaching-learning process in the form of information dissemination to the students through streamwise orientations, timely updation of timetables and optional papers like GE, SEC, VAC and DSEs and lesson plans uploaded on the College website
- Content generation using the Audio-visual room
- Permanent recruitments and timely promotions to be done to have a stable and motivated workforce
- Students should be guided for competitive exams and research work for a better graduation outcome
- More placement and internship opportunities to be created

Research and Innovation

- Encourage faculty members to publish their research in reputed journals and apply for research funding as well as patents
- Encourage faculty to publish in journals with high impact factor and indexed by the reputed Scopus and Web of Science
- Encourage more students to get involved in research in order to further cement the undergraduate research culture in College

More skill-based courses and opportunities to be created

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Stakeholder Engagement

- Greater alumni involvement in terms of contribution to infrastructure development, institutional prizes and freeships, as well career counseling opportunities
- Greater involvement of retired teachers and other well-wishers in order to establish a continuous source of financial and moral support
- Stakeholder meets to be held every year in order to maintain an open flow of communication and derive valuable feedback
- Feedback analysis to be done and action to be taken at a regular interval

Administrative Reforms

- In conjunction with DBT Star College Scheme, offer training opportunities to administrative staff
- Training opportunities to Library and office staff in order to meet the new requirements of distance learning as a component in NEP 2020
- Move towards creating a complete paperless office
- Organize gender sensitization workshops for administrative staff to create a better work environment for its female stakeholders

Industry-Institution linkages and collaborations

- Explore strategic partnerships with research institutions, higher learning institutes, and corporate houses
- Generate research opportunities that could receive funding from larger philanthropic organizations such as the Bill and Melinda Gates Foundation
- Explore faculty consultancy opportunities

Strategies to be made for the internationalization of the institution



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Digitization

- Complete digitization of student records, administrative files, and Library holdings
- Create quality e-modules and e-material by the faculty that may be accessed by the student community the world over
- Create capsule courses that may be downloaded and accessed by students offline
- To make the feedback mechanism more accessible and easier, some apps should be made to collect feedback from various stakeholders.

Short-term Courses

- Introduce more short-term courses in collaboration with other institutions
- Announce skill-based certificate courses
- New industry-run certificate courses should be started for resource generation as well as students' skill enhancement and make them job ready

ISR

- Explore collaborations with more NGOs and public sector entities to help communities
- Explore tie ups with the CSR branch of private institutions
- Conduct more gender sensitization programmes in the College and off-campus as well
- Increase the reach of its ISR activities
- Quantitative measures should be taken to check the impact of its ISR activities

Sustainable Development Measures

- Install Solar cells on campus rooftops
- Organise awareness sessions on SDG goals and work for their attainment

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- Conduct frequent activities in the campus and outside aiming at sustainable development to show its outstanding commitment and dedication to environmental conservation and sustainability
- Participate in SDG events and competitions to boost such activities

Others

- Measures to be taken for PwBD students and staff in the College furthering its inclusive practices.
- Participate in various Rankings to keep a check on its quality measures
- Events and activities should be done for the Mental health and wellbeing of its stakeholders

The Committee reiterated its commitment to quality education and the need to meet more frequently to ensure the same. The meeting concluded with a vote of thanks to the Chair.

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