



आत्मा राम सनातन धर्म महाविद्यालय

**ATMA RAM SANATAN DHARMA COLLEGE**

ACCREDITED GRADE 'A++' BY NAAC (CGPA 3.77)

All India 7th Rank By NIRF (MOE)

(दिल्ली विश्वविद्यालय) (University of Delhi)

धौला कुआँ, नई दिल्ली-110021 DHAULA KUAN, NEW DELHI - 110021

फोन / Phone : (+91) (11) 24113436, 24117508 फैक्स / Fax : (+91) (11) 24111390

web : www.arsdcollege.ac.in

संदर्भ सं / Ref. No. ....1183.....

दिनांक / Date ....16/12/2025.....

**EXPRESSION OF INTEREST**

EXPRESSION OF INTEREST INVITED FOR ARCHITECT ENGAGEMENT FOR PROVIDING ARCHITECTURAL CONSULTANCY SERVICES FOR THE HIGHER EDUCATION FINANCING AGENCY (HEFA) FUNDED PROJECTS OF CONSTRUCTION OF BUILDINGS, ADDITIONS AND ALTERATIONS, RENOVATIONS, REPAIR, IMPROVEMENT WORKS IN EXISTING COLLEGE BUILDINGS AT ARSD COLLEGE CAMPUS . AT ATMA RAM SANATAN DHARMA COLLEGE HAS BEEN INVITED ON EPUBLISHING SYSTEM, GOVERNMENT OF INDIA.

Details in regard of EoI are as under:

Tender Reference Number : CE/DU/ (2025-26)

Tender ID : 2025\_UoD\_822518\_1

Tender Start Date/Time : 15.12.2025 : 5.50 PM

Pre Bid Meeting Date/Time : 22.12.2025 : 10.30 AM

Tender End Date/Time : 06.01.2026 : 02:00PM

Tender Opening Date/Time : 07.01.2026 : 02:00PM

Interested agencies having experience of similar works may participate in the tender.

  
(Administrative Officer)

**NOTICE INVITING APPLICATIONS FOR****EXPRESSION OF INTEREST****FOR****ARCHITECT ENGAGEMENT FOR PROVIDING ARCHITECTURAL CONSULTANCY SERVICES FOR THE HIGHER EDUCATION FINANCING AGENCY (HEFA) FUNDED PROJECTS OF CONSTRUCTION OF BUILDINGS, ADDITIONS AND ALTERATIONS, RENOVATIONS, REPAIR, IMPROVEMENT WORKS IN EXISTING COLLEGE BUILDINGS AT ARSD COLLEGE CAMPUS**

Principal, ARSD college, South campus, University of Delhi, invites **Expression of Interest (EOI)** from the interested and eligible Architects registered with the council of Architects for providing “**ARCHITECTURAL CONSULTANCY SERVICES FOR THE HIGHER EDUCATION FINANCING AGENCY (HEFA) FUNDED PROJECTS OF CONSTRUCTION OF BUILDINGS, ADDITIONS AND ALTERATIONS, RENOVATIONS, REPAIR, IMPROVEMENT WORKS IN EXISTING COLLEGE BUILDINGS IN THE COLLEGE CAMPUS**”. Engagement will be on contract basis as per the terms & conditions given in this notice.

EOI documents may be downloaded from ARSD College, Delhi University website [www.arsdcollege.du.ac.in](http://www.arsdcollege.du.ac.in) and CPPP/e-publishing site, Govt. of India site as per the schedule as given in **CRITICAL DATE SHEET** as under.

<b>Publishing Date</b>	<b>15.12.2025 (06:00 PM)</b>
<b>EOI Document Download Start Date &amp; Time</b>	<b>15.12.2025 (06:30 PM)</b>
<b>EOI clarification, Pre bid meeting, Corrigendum etc.</b>	<b>22.12.2025 ( 10:30 AM)</b>
<b>EOI Submission End Date &amp; Time</b>	<b>06.01.2026 (02:00 PM)</b>
<b>Technical &amp; Financial Bid Opening Date &amp; Time</b>	<b>07.01.2026 (02:30 PM)</b>

- a) EOI application with documents shall be submitted in sealed cover in the office of the Principal, ARSD College on or before the end date & time in physical mode.

- b) One Architect/Architect's Firm shall submit not more than one EOI with a business relationship. Under no circumstance will the father and his son(s) or other close relations who have business relationship with one another (i.e .when one or more partner(s)/director(s) are common) be allowed to EOI for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- c) Architects who has downloaded the tender from the Central Public Procurement Portal (CPPP) e-publishing website or College/University website shall not tamper/modify the tender form including downloaded price bid template in any manner. If the same is found to be tempered/modified in any manner, the tender will be completely rejected.
- d) Intending Architects are advised to visit ARSD College University of Delhi website [www.arsdcollege.du.ac.in](http://www.arsdcollege.du.ac.in) and CPPP e-publishing website at least 5 days before the closing date of submission of tender for any corrigendum/addendum/amendment or any clarification.

The Principal, ARSD College, reserves the right to accept or reject any or all the **(EOI)** applications, submitted without assigning the reasons thereof.

In case of any doubt/information required, the interested architects/firms may contact the Administrative Officer (Admin.)/Vice-Principal.

Contact No. – 9868283578

**Principal**  
**Atma Ram Sanatan Dharma College**  
**University of Delhi**

## **TECHNICAL BID**

### **INSTRUCTIONS TO INTERESTED ARCHITECTS/ TERMS AND CONDITIONS/ ELIGIBILITY CONDITIONS**

#### **1. GENERAL INSTRUCTIONS**

- i) Name of the work is ‘**ARCHITECTURAL CONSULTANCY SERVICES FOR THE HIGHER EDUCATION FINANCING AGENCY (HEFA) FUNDED PROJECTS OF CONSTRUCTION OF BUILDINGS, ADDITIONS AND ALTERATIONS, RENOVATIONS, REPAIR, IMPROVEMENT WORKS IN EXISTING COLLEGE BUILDINGS IN THE COLLEGE CAMPUS**’ of the building of Atma Ram Sanatan Dharma College, Dhaula Kuan, New Delhi - 110021.
- ii) The interested architects are advised to visit and inspect the site and its surrounding and satisfy themselves before submitting the **EOI** and obtain all necessary information which they feel is necessary to submit their **EOI**.

#### **2. SUBMISSION OF EXPRESSION OF INTEREST**

EOI applications are invited from the registered with Council of Architecture (India) for ‘**ARCHITECTURAL CONSULTANCY SERVICES FOR THE HIGHER EDUCATION FINANCING AGENCY (HEFA) FUNDED PROJECTS OF CONSTRUCTION OF BUILDINGS, ADDITIONS AND ALTERATIONS, RENOVATIONS, REPAIR, IMPROVEMENT WORKS IN EXISTING COLLEGE BUILDINGS IN THE COLLEGE CAMPUS**’ at ARSD College. Only manual applications will be accepted.

**EoI** shall be submitted in two parts in the following manners: -

- (i) **Part-I:** The envelope shall be marked Part-I- Technical Bid and shall contain the information/ documents as per (Eligibility Criteria) mentioned below.
- (ii) **Part-II-** The envelope shall be marked Part-II, i.e., Undertaking to Accept the Architect Fee will contain consultancy fee for executing the job in the format enclosed. No condition i.e., deviations / assumptions/stipulations / clarifications / comments / any other request whatsoever should be imposed. The conditional offers will be rejected.

### 3. ELIGIBILITY CRITERIA

- i) Applicant must have a valid registration no. from Council of Architecture.
- ii) Applicant must be a graduate in Civil Architecture from a recognised University/ Institution. Any additional qualifications/post-graduation in Architecture shall be considered as an additional merit.
- iii) Applicant must have an experience of working on infrastructure development project for at least 5 years in an educational institute or in building design, construction, renovation & repair work and must have completed at least one major work from conception to completion either independently or with any Architectural firm of repute.
- iv) Applicant must have adequate knowledge of National Building Code, DUAC & MCD building by laws, Delhi Fire Fighting by laws etc. enforced in Delhi.
- v) Applicant must have adequate knowledge and experience of HIGHER EDUCATION FINANCING AGENCY (HEFA) guidelines and preparation of detailed project reports, CPWD procedure of estimation, DSR rates, CPWD specifications for civil, electrical, plumbing, repair & retrofitting works, tendering & agreement & project contract management, arbitrations etc.
- vi) Applicant must have an adequate knowledge of BIS Codes for materials, quality control/ Testing & Monitoring progress, Govt. guidelines for planning, financial, quality & progress controls.
- vii) Applicant must have an adequate knowledge of guidelines for safety, health & environment requirements at site of work.
- viii) Applicant must have in-house or associate facility for specialized qualified consultants for structural design, sanitary & water supply, electrical, air conditioning & acoustics etc.
- ix) Applicant must have a valid PAN and TAN number for Income Tax and GST.
- x) The interested architects having following valid documents will be technically qualified and considered for opening of their price. Technically qualified parties have no right to claim for award of the work. The College reserves the right not to engage the architect, cancel or award the work to any party/architect without assigning any reason.

S.No.	Eligibility Criteria	Documents to be Submitted
1.	Registration with Council of Architecture	Copy of the Registration Certificate valid as on date
2.	Should also have adequate in-house facilities for structural designing and other related services like plumbing, sanitary, electrical /air conditioning, landscaping etc. or should have experienced associates on their panel.	Self-Declaration

3.	Should have an establishment of at least five years and the principal partners/owner should have professional qualification and experience of 05 years in the field of Architecture/Planning, etc.	Details should be furnished in the following format:- a) Name of the firm: b) Year of establishment of the firm: c) Bio data of principal partners and professional staff d) Address proof
4.	Should have 05 years' experience of providing architectural consultancy services preferably in educational institutions/Govt. departments/PSUs and Autonomous Bodies/ Renowned and Reputed Firms etc.	List of works executed with contact details of clients
5.	Detail of technical staff and in-house facilities/detail of associate consultants	Architect and Associate Consultants company profiles
6.	The interested Architect should give the undertaking, i.e., Annexure-I "That my firm /company/LLP has never been black listed or my services discontinued for unsatisfactory work".	Self-Declaration OR Annexure – I

i) Evaluation shall be made on consideration of following factors:

- a. Experience, nature, quality and cost of work planned & executed.
- b. Qualifications, resourcefulness for timely completion of projects
- c. Fees quoted
- d. Knowledge and experience in preparation of Detailed Project Report for educational buildings for obtaining Govt. Grants/ HEFA loan for Proposed projects.

#### **4. SCOPE OF WORK:**

Atma Ram Sanatan Dharma College proposes to undertake the following Repairs, Renovation and Constructions Works/Projects:

##### **Works/Projects Identified: Phase 1**

- i) Construction of a New Academic block with Smart classrooms, Seminar room, Student societies room, Student union room, Under-Graduate labs (computer labs, science departments' labs, language labs and humanities' labs), Placement cell,

Committee rooms, Skill development centre, Technology Incubation Centre, Entrepreneurship and Skill Development Cell Room, Multi-purpose/Exhibition Hall, Washrooms, Girls' and Boys' Common Rooms

- ii) Construction of a Research centre with fully equipped Research labs and a Central instrumentation facility
- iii) Construction of a Reading Room, an E-resource centre and an Evaluation Centre
- iv) Construction of Staff room for the teachers and Department rooms with furnished and equipped cubicles for the teachers
- v) Construction of Sports and wellness centre including a Gym, a Meditation/yoga room and a Counsellor's room
  
- vi) Repairs, Renovation, additions and alterations of the existing infrastructure and library
- vii) Completion of the semi-constructed auditorium and Construction of New Auditorium (maximum of 300 seating capacity)
- viii) Construction of Sewage and Water treatment plants, Generator Room
- ix) Installation of solar panels for centralised air conditioning of the new proposed structures.
- x) Furniture, fixture and fittings, and equipment in the new proposed structures.
- xi) Construction of a Storage room for files and records of the College

**Works/Projects Identified: Phase 2**

- i) Construction of Residential area including Separate hostels for boys and girls, Staff quarters and a Guest House (with less than 20 rooms)

**SPECIAL CONDITIONS:**

- i) Provide architectural and consultancy services of specialized consultants from conception to completion of works as per prevailing building codes, bylaws, norms.
- ii) Provide conceptual drawings or revised drawings if required for approvals, preliminary and detailed estimation and technical specifications for approval by college authorities and local authorities along with detailed project report for obtaining HIGHER EDUCATION FINANCING AGENCY (HEFA) Loan for proposed project in coordination with college building committee and consultant engineer appointed by the college.
- iii) Supply to the college two copies of the detailed working drawings, specifications, etc. free of charge for use during execution of work.
- iv) Prepare tender documents, NIT for inviting open tenders/e-tenders.
- v) Provide comparative statements, justification of rates and recommendations after scrutiny of tenders.

- vi) To supervise, monitor the quality and progress of the work during construction
- vii) To ensure structural safety, quality checking of measurements, bills of contractors and issue certificate for payments. To also check and sign site records.
- viii) To prepare completion certificate, completion plans, as-built services drawings.
- ix) To obtain approvals of local authorities like DUAC, MCD, Delhi fire service & Delhi Jal board etc.
- x) To assist college to send any information or document required by other Govt. Dept. with respect to construction.
- xi) For all specialized works like structural, electrical, sanitary, plumbing, air conditioning, firefighting etc. designing and drawing work should be done through specialized consultants which are to be engaged with prior approval of Principal, ARSD college, University of Delhi.
- xii) To attend meetings and inspect site with college authorities/site staff deputed by college.
- xiii) To assist the college in case of any court case, arbitration or audit para etc. in all technical and other aspects.
- xiv) To assist Principal & college authorities for any matter connected with construction but not specifically mentioned in the scope of work.
- xv) To coordinate with college site engineer, consultant engineer, or any staff deputed for the work.
- xvi) If required architect shall prepare/ Revise the layout plan (Master plan) of the college campus as per norms incorporating proposed buildings, additions etc. and submit the same for approval if college, MCD, DUAC, DFS or any other local bodies concerned.
- xvii) To assist in submission of drawings etc. with local bodies for obtaining completion certificate/NOC etc.
- xviii) The architect shall execute the agreement on a legal stamp paper of Rs.100/ within 10 days of the date of issue of order of Engagement which will initially be for a period of 2 years.
- xix) Performance of architect shall be reviewed by college Building committee and agreement period can be extended by mutual consent, if need be.
- xx) In case of unsatisfactory performance or any malpractice or any unprofessional approach, or mis-conduct or loss due to any mistake, mishap /wrong assessment or proposal etc. by the architect, the Principal of College can terminate the service/ contract of Architect any time before the two-year period in addition to taking any other action as per law.
- xxi) The architect shall follow all relevant codes, CPWD & Govt. guidelines, CPWD specifications & manuals etc. while framing & designing proposals keeping in mind safety & security aspects.
- xxii) The architect shall attend site inspections and meetings in the college and shall advice the college regarding progress & quality of works time to time.
- xxiii) The architect shall record his visits by sending inspection notes etc.
- xxiv) Any staff required for taking measurements etc. shall be arranged BY ARCHITECT AT HIS OWN COST.
- xxv) All services are to be provided by architect in time bound manner for technical, progress and financial controls. Prior approval of Principal shall be taken while proposing any extra work or deviations from approved cost of work.

- xxvi) The architect is expected to provide best time bound services to best of his ability.
- xxvii) All the drawings will become the property of Atma Ram Sanatan Dharma College. The drawing cannot be issued to any other person, firm or authority or used by the Architects for any other project. No copies of any drawing or document shall be issued to anyone except the College and his authorized representative.
- xxviii) Decision of the Principal ARSD college shall be final and binding in case of any dispute /claims etc. For any legal disputes, only courts in Delhi shall have jurisdiction.

**Principal  
Atma Ram Sanatan Dharma College  
University of Delhi**

## **PRICE BID**

### **TERMS OF PAYMENTS AND RATES OF FEE**

Applicants shall quote their fees on percentage-wise for whole work and also provide stage-wise break-up.

- a) Total fee payable.        % of estimated cost or actual cost of completion of work whichever is more
  - b) Stages of payment. 1.....2.....3.....4.....5.....6 .....
- (to be quoted by Architect.)

#### **Note:**

- i. Fee shall include among others site and meeting visits by architects and specialized consultants, experts' advice, conveyance charges etc. & nothing extra shall be payable.
- ii. Conceptual drawings, specifications, estimates, tender documents & NIT to be approved from building committee & G.B. of the college.
- iii. Any fee required to be deposited to govt. Agency/ Dept. for any approval shall be paid by the college. For conducting as-built drawings, contour survey or soil investigation architect shall get the same done from other agency with prior approval of college authorities and actual cost will be reimbursed by the college. However, architect shall assist & coordinate without any extra charges whatsoever.
- iv. GST Shall be paid extra as per applicable rates, all other taxes are included in the fee.
- v. TDS for Income Tax and GST Shall be deducted from the Architect's bill as per applicable Government rules.

**Principal  
Atma Ram Sanatan Dharma College  
University of Delhi**

**UNDERTAKING**

It is hereby undertaken and certified that my firm /company/LLP has never been blacklisted or my services discontinued for unsatisfactory work.

Signature of the Architect \_\_\_\_\_

Place: Name of the Signatory \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2025

Name of the Firm/Architect \_\_\_\_\_

Signature and Seal of the Firm/Architect