



# आत्मा राम सनातन धर्म महाविद्यालय ATMA RAM SANATAN DHARMA COLLEGE

ACCREDITED GRADE 'A' BY NAAC  
All India 7th Rank By NIRF (MHRD)  
(दिल्ली विश्वविद्यालय) (University of Delhi)

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संदर्भ सं / Ref. No. 342.....

## NOTIFICATION

दिनांक / Date 31/10/2023

Applications are invited from the eligible Library Departmental Candidates who have completed three years of regular service as Library Assistant for promotion to the post of **Semi Professional Assistant** (Post- 1, UR, Pay Level -5) through **Limited Departmental Examination (LDE)** in the prescribed forms.

The date of written test will be announced in due course.

The Scheme of Examination for the LDE for the post of Semi Professional Assistant is enclosed.

### Eligibility

#### A. Scheme of Examination

| Written Test                        | Time : 2hrs | Max. Marks : 150 |
|-------------------------------------|-------------|------------------|
| Paper -I<br>Library Operations etc. |             |                  |
| <b>Total Marks (150)</b>            |             | <b>150 Marks</b> |

**B. Paper:** The questions will be designed to test the ability of the candidate's knowledge and awareness on Library and Information Science and recent development in the field and on the following subjects

| Topic   | Marks allocated  |
|---|--|
| Knowledge and application of Library and Information Science Procedures, rules & Regulations.<br>Knowledge of Computers with special reference to knowledge of library software packages of word processing, Data Analysis packages | <b>Section 1</b> – MCQ 100 marks (50 questions)<br><b>Section 2</b> – Descriptive 50 marks (5 questions) |

#### Note:

1. The question paper should be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
2. The minimum qualifying marks will be overall 40% for the Unreserved posts and 35% for the reserved posts (i.e. for SC/ST/ PwBD category as applicable).
3. The level of the questions will be as per the work profile of the post concerned for which the test is being conducted.

The Application form can be obtained from Mr. Rajesh Makkar, S.O. (Admn.). Duly filled application forms can be submitted with copies of self attested testimonials/certificates etc. latest by 10.11.2023 (Friday) in the College office.

(Prof. Gyantosh Kumar Jha)  
Principal

CC: A.O  
Librarian  
A.O (Accounts)  
S.O (Admn.)  
College Notice Board  
College Website