



आत्मा राम सनातन धर्म महाविद्यालय
ATMA RAM SANATAN DHARMA COLLEGE

ACCREDITED GRADE 'A++' BY NAAC

All India 7th Rank By NIRF (MHRD)

(दिल्ली विश्वविद्यालय) (University of Delhi)

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NOTICE

Sub: Promotion of Self-Enumeration (SE) Portal - House Listing and Housing Census - 2026.

Ref : (DO No.9/9/2026-CD (Cen) dated 19.03.2026 of Home Secy, Govt of India, New Delhi).

All the members of teaching, non-teaching staff and students are hereby informed that the Ministry of Home Affairs, Govt. of India is promoting a "Self-Enumeration (SE) portal for House Listing and Housing Census 2026".

The Self-Enumeration process is an important initiative aimed at ensuring accurate and efficient data collection.

In this regard, all concerned are encouraged to complete their Self-Enumeration through the official portal : <https://se.census.gov.in>

Furthermore, a copy of **User Guide** mentioning the step-by-step process for completing Self-Enumeration through the SE Portal of the Census of India is enclosed (**Annexure-II**).

In case of any queries, you may contact Shri Subhash Dasgupta, DRG (C&T), email ID : dasguptas.rgi@gov.in (Phone no.011-23083843) or Shri Deepak Kr Gupta, TD (IT), email ID : dkg516.rgi@gov.in (Phone no 011-22903409).

(Prof Gyantosh Kumar Jha)
Principal *Rm*

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Self-Enumeration for Phase -I of Census 2027

User Guide

Introduction

Self-Enumeration (SE) is a process in Census in which residents fill and submit their household data online. The SE portal will remain open for 15 days prior to the start of House to House Houselisting Operations (HLO) by the Enumerator as per specific period notified by State/UT. Opening date and active period will be displayed in the portal. The process may take approximately 15-20 minutes and after successful submission, a unique Self-Enumeration ID (SE ID) will be generated.

Step 1: Access and Initial Login

- **Portal:** Access the portal at <https://se.census.gov.in>.
- **Initial Selection:** Select your State/UT from the dropdown and enter the Captcha to proceed.
 - **Device Tip:** Using a laptop or desktop is recommended for better visibility when marking your house on the digital map.

Step 2: Household Registration

- **Head of Household:** Enter the name of the Head of Household. A tooltip is provided beside this field to help you understand who should be considered the Head of the Household.
 - **Important:** This name cannot be changed once registered.
- **Mobile Registration:** Enter mobile number of any member of the household. Only one mobile number should be used per household, and the same cannot be used for any other household.
- **Email (Optional):** You may also provide an Email Id to receive your Self-Enumeration ID (SE ID) through email.

Step 3: Language Selection and OTP Verification

- **Language Preference:** Select your preferred language.
 - **Important:** Selected language cannot be changed afterwards.
- **OTP Verification:** Enter the One-Time Password (OTP) sent to your registered mobile number to verify and continue.
 - **Tip:** Ensure your phone has proper network connectivity to receive the OTP.

Step 4: Providing Location Details of Your Residence

- **Location Entry:** Select your District and enter your PIN (Optional) and then enter name of your Village/Town, Locality, nearby landmark. Click "Search".

Step 5: Locating your Residence on Map

- **Interactive Mapping:** A map will appear with a red marker. Drag this marker exactly on the residence to identify the exact location of the residential building. Click "Save & Next". A confirmation message will appear for validating the location information.
 - **Purpose:** *This will help in assigning the SE data to specific Houselisting Block (HLB) for confirmation by Enumerator during house to house visit.*

Step 6: Completing the Questionnaire

- **Data Entry:** Fill in the Houselisting and Housing Census questionnaire.
- **Guidance Tools:** Use the Notes (below questions), "Tooltips" and the "FAQs" for help with specific questions.
- **Uniformity:** The questionnaire is identical to the one used by enumerators. Certain details such as Building Number, Census House Number, Use of Census House, and Household Number are recorded separately by the Enumerator during her/his field visit.
- **Navigation:** The system requires you to complete the current screen before moving forward, though you can go back to edit previous entries at any time.

Step 7: Review of entered data

- **Preview:** Use the Preview screen to check all entered data section-wise. Editing the data is possible at this Stage.
- **Save as Draft:** You can save the information as a draft to finalise and submit before the last date.

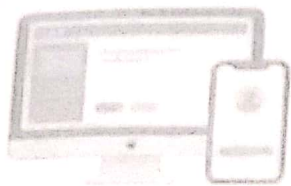
Step 8: Final Submission

- **Locking Data:** Click "Final Submit" once you are satisfied. No further changes or edits can be made after this action, except by the Enumerator.
- **Submission Deadline:** The last date of submission will be displayed as a marquee in all pages. If not finally submitted before the State/UTs closing date, the Self-Enumeration will not be considered complete.
- **Generation of ID:** Upon successful submission, a unique 11-digit SE ID (prefixed with "H") is generated and displayed. The SE ID is also sent via SMS and Email (if provided). It is recommended to take a screenshot and note it down.
- **Retrieving SE ID:** Provision to retrieve SE ID at a later date from portal through registered mobile number is available.

Step 9: Field Validation

- **Enumerator Visit:** When a Census Enumerator visits your home, share your SE ID with her/him.
- **ID Matching:**
 - If the SE ID matches with any of the SE IDs present on the Enumerator's mobile, your SE data is confirmed, accepted and submitted.
 - In case SE ID do not match, the Enumerator will collect your household data afresh.

Self-Enumeration Flow Chart



SECTION 1: ACCESS AND INITIAL REGISTRATION

Portal Access & Login

1

Visit <https://se.census.gov.in>, select State/UT, enter Captcha.

2

Household Registration

Enter Head of Household Name, 10-digit Mobile Number, Email Id (Optional)

! Name of Head of Household can not be changed later

! Only one Mobile Number should be used per household, once registered, the same cannot be used for any other household.

SECTION 2: VERIFICATION AND LOCATION IDENTIFICATION



3

Language & OTP Verification

Select preferred language and enter OTP sent to registered mobile number.

!

Selected Language cannot be changed later

4

Provide Location Details

Select District and enter PIN, Village/Town/Locality.

5

Locate Your Residence on Map

Drag the Red Marker on the map to identify your exact residential building and confirm location.

6

Complete the Questionnaire

Fill in the Houselisting and Housing Census Questionnaire guided by Tooltips, FAQs and "Essential Information" notes.

SECTION 3: DATA ENTRY AND FINAL SUBMISSION

7

Preview and Review

Use the Preview Screen to check all entered data; you can edit entries, save a draft to submit later, or submit finally.

8

Final Submission

Click "Final Submit" to lock your data; no changes can be made after Final Submission

GENERATION OF THE SE ID

Upon submission, a unique 11-digit SE ID (prefixed with "H") is generated and sent via SMS & Email (if provided)

SECTION 4: FIELD VALIDATION



9

Enumerator Visit

When a Census Enumerator visits your home, share your SE ID with her/him.

ID Matching Outcomes

If SE ID matches with an existing record, details are confirmed and submitted; if not, Enumerator will collect data afresh.