



आत्मा राम सनातन धर्म महाविद्यालय  
ATMA RAM SANATAN DHARMA COLLEGE

ACCREDITED GRADE 'A++' BY NAAC

All India 5<sup>th</sup> Rank By NIRF (MHRD)

(दिल्ली विश्वविद्यालय) (University of Delhi)

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Ref. No. 313

Dated : 04/11/2024

अंतिम अनुस्मारक सूचना

संदर्भ: पूर्व संदर्भ सूचना संख्या 270 दिनांक 04.10.2024

शैक्षणिक वर्ष 2024-2025 के लिए स्नातक और स्नातकोत्तर पाठ्यक्रमों के प्रथम वर्ष (सभी पाठ्यक्रम) के वे छात्र जिन्होंने अभी तक कॉलेज कार्यालय से अपने दस्तावेज़/प्रमाणपत्र सत्यापित नहीं करवाए हैं, उन्हें 08 नवंबर, 2024 (शुक्रवार) को बिना चूके अपना दस्तावेज़/प्रमाणपत्र सत्यापित करवाना होगा।

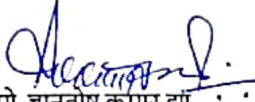
उन्हें कॉलेज में अपने मूल दस्तावेज़/प्रमाणपत्र (स्व-सत्यापित फोटोकॉपी के दो सेट के साथ) प्रस्तुत करने होंगे। ये दस्तावेज़/प्रमाणपत्र डीयू पोर्टल पर प्रवेश के समय ऑनलाइन जमा किए गए थे। इस उद्देश्य के लिए दस्तावेज़ों/प्रमाणपत्रों के भौतिक सत्यापन के लिए एक चेकलिस्ट के साथ कार्यक्रम संलग्न है।

**FINAL REMINDER NOTICE**

Ref : Earlier Ref Notice No. 270 dated 04.10.2024

Those students of **First Year (All Course) of Undergraduate and Postgraduate Courses** for the academic year 2024-2025 who have not yet got their documents/certificates verified from the college office are required to get them done on **08<sup>th</sup> of November, 2024 (Friday) without fail.**

They are required to produce their Original Documents/ Certificates (**along with two sets of self- attested photocopies**) in the college. These documents/ certificates were submitted online at the time of admission on the DU Portal. The schedule for the Physical Verification of Documents/ Certificates, along with a Checklist, is enclosed for the purpose.

  
(प्रो. ज्ञानतोष कुमार झा)  
Prof. Gyantosh Kumar Jha)  
प्राचार्य/ Principal

Encls :

1. Scheduled of Physical Verification of Documents/Certificates
2. Check List of required Documents/Certificate




S.NO	Check-List
1	Admission Registration Form - DU- Common Seat Allocation System CSAS (UG/PG) - 2024
2	Admission Fee Slip - DU- Common Seat Allocation System CSAS (UG/PG) - 2024.
3	Class 10 <sup>th</sup> Original Marksheet issued by the Board.
4	Class 12 <sup>th</sup> Original Marksheet issued by the Board.
5	SC/ST/PwBD/EWS/CW/KM/ECA/ Sports Certificate (in the name of the applicant) issued by the competent authority.
6	OBC (Non-Creamy Layer) Certificate (in the name of applicant) as mentioned in Central List (Current Year - 2024)
7	Self- attested copy of passport & VISA (for Foreign Students only).
8	Character Certificate issued by the School last attended.
9	School Leaving Certificate/Transfer Certificate issued by the School last attended.
10	Two recent coloured Photographs

#### IMPORTANT NOTABLE POINTS:

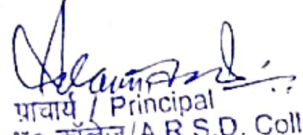
1. Those students who have submitted undertaking at the time of admission are required to submit the updated documents.
2. All the original certificates (except reserved category certificate) will be returned to the students only, after verification.
3. No request for non - productions of any documents/ certificates at the time of admission will be considered under any circumstances.
4. No further request will be considered for physical verification of Documents/ Certificates after this due date (i.e.08.11.2024).

Hence you are strictly directed to get their documents/ Certificates verified as per the enclosed schedule without fail. In case the students do not get the Documents/ Certificates verified as per the given schedule, the college will take necessary action according to the guidelines prescribed by DU in this regard.

  
प्राचार्य / Principal  
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दिल्ली विश्वविद्यालय / University of Delhi  
धौला कुआं, नई दिल्ली-21 / Dhoola Kuan, New Delhi-21

Schedule of Physical Verification of Documents/ Certificates for the First Semester (First Year) students of  
UG/ PG -2024 - 2025  
(Timing: Between 10:00 AM to 12:30 PM and 02:00 Pm to 04:00 PM)

Name of the course	Dates of Documents Verification	Courses	Place	Name of Course Dealing Assistant
Arts Stream (All courses)	08.11.24 (Friday)	B.A (Program) B.A (Hons.) Hindi B.A (Hons.) English B.A (Hons.) Economics B.A (Hons.) History B.A (Hons.) Political Science	Multipurpose Hall	Mr. Basakhu Ram Raturi (Arts Stream)
Science Stream (All courses)	08.11.24 (Friday)	B.Sc. (Hons.) Physics B.Sc. (Hons.) Chemistry B.Sc. (Hons.) Mathematics B.Sc. (Hons.) Electronics Science B.Sc. (Hons.) Computer Science B.Sc. (APS) Industrial Chemistry B.Sc. Phy. Sci. Chemistry B.Sc. Phy. Sci. Electronics B.Sc. Phy. Sci. Computer	Multipurpose Hall	Mr. Arun Kumar (Science Stream)
Commerce Stream (All Courses-UG/PG)	08.11.24 (Friday)	B.Com (Prog.) and All PG courses (M.A/ M.Com) B.Com (Hons.) and All PG courses (M.A/ M.Com)	Multipurpose Hall	Ms. Vanshika Kaushik (Commerce Stream)

  
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